

JUDICIAL BRANCH CERTIFICATION COMMISSION

Commission Meeting Agenda

Third Court of Appeals
Price Daniel Sr. Building
209 W. 14th Street, Room 101
Austin, Texas 78701
Friday, August 3, 2018
(10:00 a.m. Until Adjournment)

The Judicial Branch Certification Commission (JBCC) will convene as posted to deliberate and take formal action, if necessary, on the following agenda items:

- I. Call to Order, Roll Call, and Certification of Quorum
- II. Pledge of Allegiance to United States Flag and Texas Flag
- III. Opening Remarks
 - A. Welcome - Judge Lee Hamilton, Chairman
 - B. Certification Division Report - Jeff Rinard, Certification Division Director
- IV. Approval of Prior JBCC Meeting Minutes from May 4, 2018
- V. Disciplinary Hearing (Continued from February 2, 2018)

Process Servers Certification

- A. In the Matter of Vincent Zubras, Jr., Cause No. 79-PS-2016

- VI. Compliance Hearing

Process Servers Certification

- A. In the Matter of Pablo Ortega, Cause No. 46-PS-2016

- VII. Approval of JBCC Disciplinary Action, by Default, and Issuance of Final Order from Complaints Previously Considered by the JBCC

Court Reporters Certification – May 4, 2018

- A. In the Matter of Jonette Jackson, Cause No. 89-CSR-2017

Process Servers Certification – February 2, 2018, May 4, 2018

- B. In the Matter of Melissa Woodward King, Cause No. 57-PS-2017
- C. In the Matter of Richard Rodriguez, Cause No. 76-PS-2017
- D. In the Matter of Charlie Davis, Cause No. 85-PS-2017

Licensed Court Interpreters – February 2, 2018

- E. In the Matter of Isabelle Rios, Cause No. 49-LCI-2017
- F. In the Matter of Toni Jo Rideout, Cause No. 72-LCI-2017

VIII. Approval of Determinations Made by Advisory Board Complaint Review Committee on Disciplinary Action, by Default, and Request for Issuance of Final Order for Complaints not Previously Considered by JBCC

Process Servers Complaint Review Committee – March 15, 2018, June 7, 2018

- A. In the Matter of Melissa Woodward King, Cause No. 0015
- B. In the Matter of Kyle Villaraza, Cause No. 0016
- C. In the Matter of Darron Davis, Cause No. 0009 (closed session)
- D. In the Matter of Kenneth Heath, Cause No. 0021
- E. In the Matter of Stephen Hartman, Cause No. 0028 (closed session)
- F. In the Matter of David Stanfield, Cause No. 0042

IX. Approval of Agreed Orders - Acceptance by Respondent of Sanction/Administrative Penalty

Process Servers Certification

- A. In the Matter of Ronnie Lee Holmes, Cause No. 0005 (Complaint Review Committee - March 15, 2018)

X. Advisory Board Complaint Review Committee & Staff Recommendations to Dismiss Complaints

Process Servers Complaint Review Committee – June 7, 2018

- A. In the Matter of Marquisha Graves-Lewis, Cause No. 0020
- B. In the Matter of Patrick Roach, Cause No. 0023
- C. In the Matter of Stephen Fuchs, Cause No. 0025
- D. In the Matter of Santos Ronje, Cause No. 0030

XI. Administrative Dismissal of Complaints

Court Reporters Certification

- A. In the Matter of Cause No. 80-CSR-2017
- B. In the Matter of Cause No. 0024

Process Servers Certification

- C. In the Matter of Cause No. 0035

Guardianship Certification

- D. In the Matter of Cause No. 92-000-2017
- E. In the Matter of Cause No. 0017

XII. Administrative Matters Relating to the JBCC

- A. Guardianship Registration
- B. Guardianship Training
- C. Guardianship Compliance Project
- D. Guardianship Programs Registration
- E. JBCC Meeting Dates
 - 1. Next JBCC Meeting – November 2, 2018

XIII. Public Comment

XIV. Closing Remarks from Chair

A. Resolution – Judge Ben Woodward

XV. Adjournment

The Commission may meet in closed session pursuant to Section 7 of the Public Meeting Policy to deliberate upon an agenda item.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services or special accommodations are requested to contact Tyees Holcombe at (512) 475-4368 or jbcc@txcourts.gov within five (5) working days prior to the meeting to make appropriate arrangements.